

Recruitment for the post of DR (F&A) (On Contract)

1.	Name of Post	DR (Finance &Accounts) – On Contract
2.	Remuneration	Commensurate with qualification and experience
3.	Age-limit	Age not more than 63 years
4.	Educational and other qualifications	<p>Essential: Category - I</p> <p>At least 55% marks (or its equivalent grade) in Master of Commerce/ Master of Business Administration (Finance) with at least 10 years' of experience in finance and accounts in a senior position in any reputed organization.</p> <p style="text-align: center;">OR</p> <p>C.A / I.C.W.A with at least 5 years' of experience in finance and accounts as a practicing chartered / cost accountant or worked in a senior position in any reputed organization in the area of Finance & Accounts</p> <p>Category - II</p> <p>Serving or retired officers who had put in a Service of at least 10 years in Group A in the area of Finance & Accounts from;</p> <p>1) Central / State Governments / PSU [or] 2) Universities or Research organizations under Central/ State Government.</p> <p>Desirable: Working knowledge of computers.</p>

Note

1. Applications will be accepted through ONLINE mode (Google Form) only in IMU Website. No other mode of application will be accepted. The Last date of submitting online application is **29.09.2022** (before 04.00 PM).
2. The selection process is scheduled to be held on **30.09.2022 (Friday)** at **IMU-Headquarters, East Coast Road, Semmencherry, Sholinganallur (PO), Chennai-600119**. Certificate verification process will commence on 09.30 AM followed by interview on 11.00 AM on this date.
3. Candidates should bring with them all original certificates/testimonials and one set of self-attested copies of certificates regarding educational qualifications and professional experience and detailed CV/Resume.

4. Any change /revision /updatation with respect to Interview will be published in IMU Website only. Interested candidates are requested to visit IMU website from time to time in this regard.
5. Candidates who have registered through IMU website on or before the above-mentioned date only be allowed to attend the selection process, if eligible.
6. No TA/DA will be paid to the candidates to attend Interview.

Other Terms and conditions: -

1. The engagement is purely on temporary basis and will not confer any right for regular appointment.
2. The contract will be initially for a period of six months which may be extended by Competent Authority subject to the satisfactory performance and requirement of the university.
3. The contract may be terminated by giving one month's notice by either side.
4. He / She shall perform the duties assigned by the concerned officer In-charge or his/her nominee from time to time. He/ She shall maintain absolute secrecy of all the facts and documents which come to his/her knowledge during the period of his/her engagement in the discharge of duties assigned to him/her at all times.